

Identifying Needs and Opportunities for Collaboration

Worksheet: Analyzing Existing Partnerships through a Health Equity Lens

Before engaging in new collaborative efforts, it's important to assess the fabric and nature of your current partnerships. Who currently sits at your prevention table? Does your table reflect the diversity of your community? What skills, expertise, and perspectives do your partners bring? How are your relationships with different partners working out? Can you detect any patterns re: the strength of different relationships? And finally, what steps do you take to support the work of partners? What roles have they been invited to play in your work—and do these roles include leadership roles?

This worksheet is designed to help you develop a brief inventory of with who you are working and how. Analyzing existing partnerships will help you see and appreciate the value of current partners. It will also help you determine whether the partners you have on board are the right ones, given your current prevention priorities; and to see where you may need to recruit new partners to fill identified gaps and/or ensure representation from key stakeholder groups.

Instructions

- **List** your current partners. For this tool, *partners* are defined as organizations or individuals with whom you share prevention resources.
- For each partner:
 - » **Write down** the community sector this partner represents (*i.e., Are there any sectors missing, given your prevention priorities and populations of focus? Is this the most appropriate representative for this population?*)
 - » **Describe** the nature of your collaboration (*i.e., How do you work together? How do you support their work?*)
 - » **Identify** the prevention resources the partner contributes (*i.e., How does collaborating with this partner strengthen your prevention efforts? Consider skills, expertise, and perspectives as well as physical and financial resources*)
 - » **Determine** the partner's current level of involvement (*i.e., What is the nature of your collaboration? Has this level of involvement deepened over time? Why or why not? To learn more visit this [Levels of Collaboration](#) tool.*)
 - » **Describe** the current status of your collaborative relationship (*i.e., Is your collaborative relationship going well? Is this partner still relevant, given your current priorities? Would you like to move the relationship to the next level? How has the way you have worked with this partner changed over time?*)

Current Partner	Sector Represented (e.g., parents, health care, business)	Nature of the Collaboration (How do you and your partner work together?)	Prevention Resources Shared¹ (e.g., knowledge, skills access to priority populations)	Level of Involvement² (e.g., networking, cooperating, coordinating, full collaboration)	Current Status (Is the collaboration going well/still relevant?)
1.					
2.					
3.					
4.					
5.					
6.					
7.					

¹ For this tool, *prevention resources* are defined as the fiscal, human, organizational, or other assets that help you address identified prevention needs in your community. See [What Do We Mean by Prevention Resources?](#) for a list of common prevention resources.

² See the tool [Levels of Collaboration](#) for descriptions of the different levels.

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8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					